**Law Practice Technology**                                          **Casandra Laskowski**
Law                                                                        cml91@duke.edu
Fall 2018                                                                  919.613.7120

## <u>Software Evaluation</u>

In this assignment, you will review three different software options that each claim to provide similar services. You can choose any of the software types below. Each of the categories of software are types you might use in your career, and each listed software has a free version or trial you can sign up for to evaluate them through use.

## Option 1: Project Management

Asana, Trello, Basecamp

## Option 2: Web Annotators

PowerNote, OneNote WebClipper, EverNote WebClipper

## Option 3: VPN

AnyConnect VPN, VyprVPN, TunnelBear

## Requirements

You must research and use each of the listed software under your chosen type and then draft a report reviewing the three. The report must discuss:
- features, price, interface, security, and audience (i.e., who is their intended client);
- strengths and weaknesses;
- similarities and differences; and
- an overall conclusion as to which software you would prefer to use yourself.

Include screenshots as necessary to support or illustrate your point.

## Rubric

|  | 1-2 | 3-4 | 5 |
| --- | --- | --- | --- |
| Professionalism | Report is poorly formatted, difficult to follow and/or filled with myriad errors. | Report's format is clean, organization is mostly | Report is professionally formatted, well organized, and filled with few if any errors. |
| Overall Conclusion | Report does not provide a conclusion to the analysis provided, and/or fails to provide reasoning for conclusion. | Report provides a quick conclusion of the evaluation with minor reasoning. | Report provides a thorough conclusion with detailed reasoning for final decision. |
|  | 1-4 | 5-8 | 9-10 |
| Software 1 Evaluation | Report address only some of the required points and/or provides only a cursory review. | Report covers all of the required points; displays that the writer did basic research of the software; and makes evident writer used the software. | Report goes beyond the minimum requirements and displays that the writer did deep research on the software; and makes evident the writer spent time exploring the software. |
| Software 2 Evaluation | Report address only some of the required points and/or provides only a cursory review. | Report covers all of the required points and displays that the writer did basic research on the software. | Report goes beyond the minimum requirements and displays that the writer did deep research on the software; and makes evident the writer spent time exploring the software. |
| Software 3 Evaluation | Report address only some of the required points and/or provides only a cursory review. | Report covers all of the required points and displays that the writer did basic research on the software. | Report goes beyond the minimum requirements and displays that the writer did deep research on the software; and makes evident the writer spent time exploring the software. |
| Comparison | Report provides only a cursory comparison and/or fails to compare them at all. | Covers discusses basic similarities and differences and/or provides some analysis on how differences affect usefulness. | Thorough discussion of similarities and differences and how those might affect when each may or may not be useful. |